


Department of Foreign Affairs and Trade
OVERSEAS Passport Application

▲  Use **BLACK INK** and print within the boxes in **BLOCK LETTERS**
Use **CROSSES** in boxes marked with an 'X' **DO NOT MARK** 'INTERVIEWING OFFICER USE ONLY' sections or circles e.g: 1 ●

1 Date of travel
Do you intend to travel within the next two months? No Yes Date of travel / /

2 Personal details—to appear on the passport

a Name
This must be your current name, i.e. your name at the time you lodge this application.
Family name
Given names 4A

b Birth details
You must present your original birth certificate (mandatory for a child) or your Australian citizenship certificate to confirm your birth details.
Male Female Indeterminate/Intersex/Unspecified Date of birth / /
Town or city of birth as shown on birth certificate or Australian citizenship certificate
Country of birth (will not appear on passport)

3 Confirming your citizenship—see page 2 for additional information

a Do you have an Australian birth certificate?
NOTE: If your parents were born in Australia on or after 20/08/1986, or held permanent residency status at the time of your birth, you will need to provide additional citizenship evidence. Visit our website for more information.
Yes No Go to section 3b
Registration number (include any letters) Date of registration of birth / / 2A
State/territory of issue Date of issue of certificate / /
Family name as shown on certificate
Given names as shown on certificate
Were you born on or after 20/08/1986?
Yes No Go to section 3b
If you have an Australian citizenship certificate go to 3b below. If not, please mark which one of the following documents you are providing to prove your Australian citizenship or to prove that one of your parents was an Australian citizen at the time of your birth.
■ Your Australian passport issued on/after 01/01/2000 and valid at least two years, or
■ One parent's full Australian birth certificate (parent born prior to 20/08/1986), or
■ One parent's Australian passport (issued on/after 20/08/1986, valid for at least two years and issued before your birth), or 2B
■ One parent's Australian citizenship certificate

Provide Australian Birth Certificate details if the child was born in Australia

b Do you have an Australian citizenship certificate?
(or extract from the register of citizenship by descent/ Australian births abroad)
NOTE: If you are an adult and your Australian citizenship document does not show sex or place and country of birth, see notes on page 2.
Yes No Go to section 4
Certificate number (include any letters) Date of issue / / 3
Family name as shown on certificate
Given names as shown on certificate

Provide Australian Citizenship Certificate details if the child was born overseas.

4 Name changes—you must provide original documents that explain all name changes (see notes on page 3)

Is your current name (given in section 2) different from the name given in section 3 (above)?
See name change notes on page 3.
Yes No Go to section 5
Date current name was registered / /
Please complete the following details about the document you are providing to explain this name change:
 Marriage (or death) certificate (and divorce papers if applicable) 4B
 Revised birth certificate
 Change of name certificate(s) issued by the Australian Registrar of Births, Deaths and Marriages
Certificate/registration number (include any letters) Date of issue / / Australian state/territory or country of issue

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5 Security question—you may be asked this question to confirm your identity

Family name at birth of one of the applicant's parents

(Family name only)

OWARE

Family name of a parent's birth name (eg family name before marriage if name was changed)

6 Passport type

What type of passport do you need?

Ordinary passport

75+ passport (five years validity, a lower fee applies, available to applicants aged 75 or over)

7 Contact details

a Telephone numbers and email address (include area code).

Daytime phone number

+233 302 123 145

Evening phone number

Mobile

+233 244 123 156

Fax

Email (must be written clearly in BLOCK LETTERS with one letter in each box)

KOFI CITIZEN

@ GMAIL.COM

b Who can we contact in an emergency?

Full name

REBECCA M. OWARE

Your emergency contact may be a relative or someone with parental responsibility

Relationship to applicant

MOTHER

Daytime phone number

233 254 121 133

Evening or mobile phone number

Address

HOUSE NUMBER GE- 115 123, EAST AIRPORT

ACCRA - GHANA

8 Address

Your residential address

This must be your home address, not a PO Box, or a business address.

Unit or house number, street and suburb

HOUSE NUMBER GE - 115 123, EAST AIRPORT

MARTEY - TSURU

Town/city and country

ACCRA - GHANA

Postal/zip code 000000

9 Previous Australian passport—this document will be cancelled

Have you ever been issued an Australian passport?

No

Yes

Go to section 11

a Number (include any letters) of your last issued document (if known)

b Date of issue (if known)

DD / MM / YYYY

10 Loss or theft of previous Australian passports

Are you replacing a lost or stolen Australian passport?

No

Yes

Go to section 11

a Number (include any letters) of the document you are replacing

b Was this passport lost or stolen?

Lost

Stolen

c Date incident occurred

DD / MM / YYYY

d How many Australian passports (including the one above) have you lost or had stolen in the past five years?

(see notes on page 5)

1

2

3 or more

e Provide details, in writing, of all losses of the above passports. See notes on page 5.

NOTE: If you were issued an emergency passport, you must present it at interview. If you find a passport that you previously reported as lost or stolen and present it before or at interview, the loss may not affect the maximum validity of your new passport. See notes on page 5.

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11 A guarantor must complete this section—see the notes below for who can be a guarantor

To qualify as a guarantor you must:

- be 18 years of age or over
- not be related to the applicant by birth or marriage
- not be in a de facto or registered relationship with the applicant or parent of a child applicant
- not live at the same address as the applicant, or either parent of a child applicant
- have known the applicant for at least 12 months or, for children under one year, since birth
- be an Australian citizen able to satisfy and complete option **A** below, **OR** be a person of **any nationality** able to satisfy and complete option **B** below
- endorse **the back of one photo** by writing 'This is a true photo of (applicant's full name)' and signing it
- provide all the information requested below, sign the declaration and agree to be contacted on the phone number provided to confirm the applicant's identity.

Use **BLACK INK** and **BLOCK LETTERS**

Full name of guarantor

Family name

BABA

Given names

SUNDAY

Male

Female

Indeterminate/
Intersex/
Unspecified

Date of birth

15

/

06

/

1989

Proof of identity (of guarantor). Guarantor must complete either A or B below

A Australian passport details

If you possess a current (unexpired) Australian passport, issued with at least two years validity, complete this section.

Passport number (include any letters)

Date of expiry

Family name as shown on passport

Given name(s) as shown on passport

OR

B Profession or occupation

If you are currently employed in one of the approved occupational or professional groups listed with the Australian diplomatic mission or consulate where this form will be lodged, please complete this section.

Occupation MEDICAL PRACTITIONER

Business address KORLE-BU TEACHING HOSPITAL
22ND GUGGISBERG AVENUE

Town/city ACCRA

Country GHANA

Postal/zip code

000000

Evening phone number (include area code)

+233 26 000000

Declaration by guarantor—declarations cannot be more than six months old

Have you endorsed and signed the back of one photo? You must endorse one photo of the applicant before they can lodge the application

WARNING It is a criminal offence under the Australian Passports Act 2005 to make false or misleading statements (there are penalties of up to 10 years imprisonment or a fine of 1000 penalty units, or both).

I have personally known the applicant named below for a period of

5

years

11

months

You **MUST** complete 'years' and 'months' known boxes on the left

Family name of applicant (as shown in section 2a)

CITIZEN

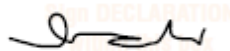
Given names of applicant (as shown in section 2a)

KOFI

I declare that:

- the statements I have made are true and correct.
- I have read and understood the 'Notice about the collection, use and disclosure of personal information' in the explanatory notes (see page 4).

Signed



Date signed

15

/

02

/

2021

Daytime phone number

+233 302 739510

I understand that:

- the Department of Foreign Affairs and Trade (DFAT) may disclose the information I have provided in this section of this application to any organisation or individual that can verify the information.

For information on how to access or correct personal information and how to complain about a breach of privacy, please refer to the 'Protecting your privacy' brochure available from our website www.passports.gov.au or contact your nearest Australian diplomatic mission or consulate.

For the applicant: If you are over 18 years of age, or have been married, go to section 16.
If you are under 18 years of age and never married, you must obtain your parents' consents at sections 12–15.

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12 Applicants aged under 18 and have never been married—the applicant's name must be repeated here so that each parent can identify the child for whom they are giving consent

Applicant's full name— to appear on the passport (as written in section 2 of this form)	Family name	CITIZEN	15
	Given names	KOFI	

13 Parent 1—family name written at **A** MUST be COPIED from the child's birth certificate

A Parent 1's name as shown on child's birth certificate	Family name	CITIZEN	16A
	Given names	JOHN	

B Parent 1's current name If this name differs from the name shown on the child's birth certificate refer to "Providing parental consent for a child applicant" on page 3 or visit www.passports.gov.au for details. If consent cannot be provided, contact the Australian diplomatic mission or consulate for advice.	Family name	CITIZEN	17	
	Given names	JOHN		
	Residential address	HOUSE NUMBER GE - 115 -123, EAST AIRPORT MARTEY - TSURU		
	Town/city	ACCRA		
	Country	GHANA		
	Postal/zip code	000000	Daytime phone number (include area code)	+224 122 112 00

Write Parent 1's names in both Section 13A and 13B. Please send us original copies of the required documents.

C Have you ever held an Australian passport? No Yes Number (if known, include letters) ABD00000000

14 Parent 2—family name written at **A** MUST be COPIED from the child's birth certificate

A Parent 2's name as shown on child's birth certificate	Family name	CITIZEN	16B
	Given names	REBECCA	

B Parent 2's current name If this name differs from the name shown on the child's birth certificate refer to "Providing parental consent for a child applicant" on page 3 or visit www.passports.gov.au for details. If consent cannot be provided, contact the Australian diplomatic mission or consulate for advice.	Family name	OWARE	18	
	Given names	REBECCA		
	Residential address	HOUSE NUMBER GE- 115-123 EAST AIRPORT MARTEY - TSURU		
	Town/city	ACCRA		
	Country	GHANA		
	Postal/zip code	000000	Daytime phone number (include area code)	+233 1000200

Write Parent 2's names in both Section 14A and 14B. If Parent 2's name has changed since the previous application, please send us original copies of the required documents.

C Have you ever held an Australian passport? No Yes Number (if known, include letters) +233 123 00000


15 Declaration and consent

I consent to the child named in section 12 having an Australian travel document.


I declare that:

- all Australian court orders, if any, in relation to the child have been provided
- all persons with parental responsibility for the child have provided their consent or, where this has not occurred, a statement under the Australian Passports Act 2005 has been provided
- I have read and understood the "Notice about the collection, use and disclosure of personal information" in the explanatory notes
- I signed this declaration in front of a witness who is not related to the child by birth or marriage; and who is not in a de facto or registered relationship with any person having parental responsibility for the child, nor living at the same address.

Parent 1 (named in section 13 above)

Parent 1's signature 


Date signed 12 / 02 / 2021

Witnessed by (must be 18 years of age or over) 


Name (witness) ALI JUDAS

Daytime phone (witness) +233 12210000

Parent 2 (named in section 14 above)

Parent 2's signature 

Date signed 09 / 02 / 2021

Witnessed by (must be 18 years of age or over) 

Name (witness) MARY HALL

Daytime phone (witness) +233 141 00000

Both parents must sign in the presence of a witness who is NOT related to the child by birth or marriage or be in a de facto relationship with any person who has parental responsibility or lives at the same address.

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16 Proof of identity documents—please see the notes on page 2 for full details of alternative documents that you may provide

Current Australian driving licence (optional) State/territory

No.

Exp. / / Version (if any)

17 Your declaration and photos—the applicant (or parent of child applicant) must read and sign the declaration and affix photos

WARNING It is a criminal offence under the Australian Passports Act 2005 to make false or misleading statements (there are penalties of up to 10 years imprisonment or a fine of 1000 penalty points, or both). Under Section 19A of the Act, we can also refuse to process an application for an Australian travel document if we have reasonable grounds to suspect fraud or dishonesty in the application. The Act applies outside Australia to all persons, irrespective of their nationality or citizenship.

I understand that:


- the applicant's photo and personal information will be used for data and biometric matching purposes, even in the event that the application is withdrawn (biometric matching allows the passport photo to be electronically compared with other facial images to confirm identity)

I declare that:

- the applicant is an Australian citizen
- the statements that I have made and the information that I have given in, or in connection with, this application are true and correct
- I have read and understand the 'Notice about the collection, use and disclosure of personal information' in the explanatory notes (see page 4).

Signature of applicant (or parent of child applicant)—must be inside the white box

- If you are 18 years of age or over (or have been married) you must sign the declaration here
- If you are under 18 years of age, a parent or other person with parental responsibility must sign here

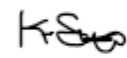


Date signed / /

Full name

JOHN CITIZEN

- Applicant Parent 1 Parent 2 Other person with parental responsibility for the applicant



OR If applicant is under 10 years of age, or is unable to sign, place an 'X' in the box at the right

PHOTO FACE UP PHOTO FACE DOWN

Photos must meet the strict photograph guidelines. Do not attach photos to your form.

18 Signature to go in the passport (applicants aged 10 or over)

All applicants 10 years of age or over must sign inside the white box using a black pen. This signature will appear in the passport.

INTERVIEWING OFFICER USE ONLY— Use CROSSES in circles

PROOF OF IDENTITY Combination 1: 1:A + 1:B (+ address + Incl. photo ID) Combination 2: 2:B (+ address + photo ID) Combination 3: 3:C (Including name & current address + photo & signature)

DOCUMENTS (FOR ADULT APPLICATIONS ONLY)

Category A	<input type="radio"/> Current Australian driving licence	<input type="radio"/> Australian Proof of ID card	<input type="radio"/> Foreign residency ID card	<input type="radio"/> Current foreign driving licence	<input type="checkbox"/>
Category B	<input type="radio"/> Government health card	<input type="radio"/> DVA card	<input type="radio"/> Social Security card	<input type="radio"/> Credit or bank card	<input type="radio"/> Foreign passport
Category C	<input type="radio"/> Motor vehicle registration or insurance docs	<input type="radio"/> Property rates notice	<input type="radio"/> Property lease agreement	<input type="radio"/> Home Insurance papers	<input type="radio"/> Utilities bills

CONFIRM: Photo ID copied Current address copied

Try again, if your signature extends outside

TRAVEL DOCUMENT ISSUE AND DELIVERY

Lodged by Applicant Parent 1 Parent 2 Other (explain in comments)

ID copied Applicant Parent 1 Parent 2 Other

Phoned Guarantor Witness Parent 1 Parent 2

Priority fee paid Prev. PPT cancelled Checked DellaWeb

Method of delivery Post/courier Collect Application renewal Mail

Other travel document Dol Official Diplomatic Emergency

Replacement Marriage Divorce Death of spouse Updating photo (child) Other (explain in comments)

Lost/stolen 1 2 3 or more

Sponsoring authority Number of attached pages (i.e. statements, copies of court orders, citizenship evidence must be attached)

INTERVIEWER'S DECLARATION

I declare that I have conducted an interview with the applicant/person who lodged (delete as applicable) and confirmed the information provided in this application for an Australian travel document against original documentation submitted, and copies of original documentation are attached where required. I declare the attached photo is a true photo of the applicant, if present at interview (strike out if not at interview).

WARNING It is a criminal offence under the Australian Passports Act 2005 to make false or misleading statements (there are penalties of up to 10 years imprisonment or a fine of 1000 penalty points, or both). The Act applies outside Australia to all persons, irrespective of their nationality or citizenship.

Signature of Interviewer PICS Office Code

Date signed / /

Interviewer's name (please print)

Overseas Authorising Officer: Signature of authorising officer overseas

I authorise the issue of an Australian emergency travel document at post. Date scanned/approved / /

COMMENTS

Comments for the attention of the Passport Office